



Estate Tax Checklist (mini)

- Name of the decedent: _____
- Federal ID Number of estate and/or trust
 - Will
 - Copy of last tax return filed
 - Inventory of assets owned at time of death. Please provide a list of furniture, equipment, jewelry, vehicles, cash, homes and other assets with fair market value and how the value was determined.
 - Itemized list of all stocks or other securities owned. Date of death value and alternate valuation date. (Broker can provide this) must show cusip # and number of shares held at DOD. Dividends payable at time of death and distributed after death for each applicable stock.
 - Annuities – need date of death value.
 - Date of death value and bank statement support for all accounts in the decedents name or co-owned with another.
 - Appraisals of Real estate with legal description and street address. Percentage of ownership of each parcel.
 - Appraisals of Business interests and percentage of ownership (# shares owned)
 - Fair market value of any personal property owned by the decedent.
 - Furniture and equipment
 - Vehicles
 - Jewelry
 - Equipment
 - Any other assets
 - Residual Estate Beneficiaries names and addresses and social security numbers
 - Debts of the decedent paid after death.
 - Mortgages, Notes, and Cash balances as of date of death.
 - Community Property agreement if applicable
 - Attorney, accountant and appraisal fees – indicate whether estimated or final fees paid.
 - Estate administration expenses
 - Bank statements and check registers for the estate or trust accounting income
 - Copies of all Gift tax forms filed by the decedent (Form 709)
 - Value of Life insurance for policies owned by deceased
 - Funeral Costs / medical bills